

## CONSTITUTION FOR ONE WORLD LINK

### 1. NAME

The name of the organisation shall be the One World Link (Warwick District - Bo District) hereinafter referred to as OWL.

### 2. OBJECT

OWL is established to maintain links between Bo District Sierra Leone and Warwick District UK with the aim of advancing education, and improving facilities for health care and other community purposes of a charitable nature (alleviating poverty) in the Bo District, and the encouragement of development education in the Warwick District by such means as shall be so calculated to achieve this aim for the general benefit of the community of the said Districts.

### 3. AIMS

In pursuance of the above Object OWL shall generate financial assistance to :-

- a) facilitate and assist educational and working visits to each others areas
- b) provide material, technical professional and any other relevant support

### 4. POWERS

In furtherance of the above Object but not otherwise OWL may :-

- a) arrange and provide for or join in arranging or providing for the holding of meetings exhibitions lectures classes seminars and training courses
- b) collect and disseminate information with other bodies having similar Objects whether in this country or overseas
- c) bring together in conference, representatives of voluntary organisations, Government Departments, statutory authorities, and individuals
- d) write or procure to be written, and print, publish, issue, circulate gratuitously or otherwise such papers, books, periodicals, pamphlets, or other documents or films or recorded tapes as shall further the said Object
- e) undertake, execute, manage or assist any charitable trusts which may lawfully be undertaken, executed, managed or assisted by OWL
- f) subject to such consents as may be required by law, borrow or raise money for the Object of OWL and accept gifts on such terms and on any such security as shall be deemed to be necessary
- g) raise funds and invite or receive contributions from any person or persons whatsoever by way of subscription, donation, or otherwise, always provided that OWL shall not undertake any permanent trading activities
- h) invest the monies of OWL not immediately required for the said Object in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) as may for the time being be imposed or required by law.
- i) Do all such lawful other things as are necessary for the attainment of the said Object

### 4. MEMBERSHIP

Membership of OWL shall be open to any person who:-

- a) actively supports the Object of OWL
  - b) pays such annual or other membership subscription as is determined from time to time by the Annual General Meeting
- 5.1. The Executive Committee or a sub-committee established for the purpose may accept or reject an application for membership but provided always that the member shall have the right to be heard by the Committee before such a decision is made. The Executive Committee may create different categories of membership including institutional membership with different rights and different subscriptions attached thereto.
- 5.2. The membership of any person lapses three months after the payment of that person's annual or other subscription becomes due and remains unpaid.

### 6. RIGHTS OF MEMBERS

Membership of OWL shall entitle members to:-

- a) attend any meeting of OWL
- b) receive notices of the Annual General Meeting not less than four weeks before the date of that meeting
- c) join with any nine other members and request in writing addressed to the Chairperson and signed by all ten members an Extraordinary General Meeting of OWL to discuss such matters as are contained in that written request

### 7 OFFICERS

There shall be the following Executive Officers:-

- a) Chairperson
- b) Treasurer

- c) Secretary
- d) Membership Secretary
- e) Such other Officers as the Annual Meeting shall deem necessary
- 7.1 the term of office for all holders of an executive office shall be one year, but all holders shall be eligible for re-election
- 7.2 Election and re-election to the Executive Offices shall take place at the Annual General Meeting of OWL
  
- 8. EXECUTIVE COMMITTEE
  - The executive Officers together with not less than five nor more than nine other persons elected at the Annual general meeting of OWL shall constitute the Executive Committee of OWL
  - 8.1 The Executive Committee of OWL shall have the responsibility of managing the day to day affairs of OWL so as to further the Object and Aims in accordance with any resolutions passed at any General Meeting of OWL and to this end may:-
    - a) co-opt up to three persons onto the Executive Committee
    - b) in the event of the resignation of one of its Officers, elect one of its members to act in any Office for a temporary period pending the next AGM
    - c) open and manage bank and other accounts
    - d) establish committees, working parties, and other groups from amongst the members of OWL, determine their purpose and procedures, and dissolve them
    - e) do all such other things as are in its opinion necessary to further the Object and manage the affairs of OWL
  - 8.2 decisions of the Executive Committee shall be determined by majority vote, and the person for the time being in the chair at the meeting shall have a casting vote.
  - 8.3 The quorum of the Executive Committee shall be five voting members, of whom two shall be Officers
  - 8.4 The Executive Committee shall meet not less than four times per year
  
- 9. ANNUAL GENERAL MEETING
  - 9.1 An Annual general Meeting of OWL shall be held not more than fifteen months after the previous Annual General Meeting at such place and time as the Executive Committee shall determine
  - 9.2 The quorum of the Annual general Meeting shall be fifteen persons; and, if such a quorum is not present, the meeting shall not take place and a further meeting shall be called for fourteen days later
  - 9.3 The business of the Annual General Meeting shall be:-
    - a) to receive an annual report from the Chairperson on the Activities of OWL in the preceding year
    - b) to receive such other reports from Officers as the Executive Committee shall determine
    - c) to receive audited accounts of OWL
    - d) to elect the Officers and members of the Executive Committee
  - 9.4 A resolution for the alteration of the Constitution of OWL must be received by the Secretary of OWL at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days notice of such a meeting must be given by the secretary to the membership and must include notice of the alteration proposed, provided that no alteration shall be made which would have the effect of causing OWL to cease to be a charity at law. Alterations to this Constitution shall receive the assent of two thirds of the members present and voting at an Annual General Meeting.
  
- 10. EXTRAORDINARY GENERAL MEETING
  - On receipt of a request by ten members calling for an Extraordinary general Meeting and giving reasons for the request, the Chairperson, or failing the Chairperson, the Secretary shall, in consultation with the Executive Committee, inform all members of the date for the Extraordinary General Meeting, being a date not more than four weeks from the date on which the request was made.
  - 10.1 The quorum for an Extraordinary General Meeting shall be fifteen persons and if such a quorum shall not be present the meeting shall be adjourned sine die.
  
- 11. DISSOLUTION
  - If the Executive Committee decide at any time that it is necessary or advisable to dissolve OWL, it shall call a meeting of all members of OWL giving not less than two weeks notice of the meeting. If the decision is confirmed by a two thirds majority of those present, the Executive Committee shall have the power to dispose of any assets held by or on behalf of OWL. Any assets remaining after the satisfaction of any proper debts and liabilities shall be transferred to such other charitable institution or institutions having Objects similar to the Object of OWL.